

**CORPORATE OFFICE, THRISSUR
DEPARTMENT: INFORMATION TECHNOLOGY**

Tender No: Tender/032/2025-26

Dated: 21st March 2026

TENDER FOR PURCHASE OF LAPTOPS

For Supply of Laptops for DLB as per Technical Specifications given in this document.

Scope

- To procure 50 Laptops with following specification

Requirement:

The configuration details of the laptops are enumerated hereunder.

Formfactor	Laptop
Operating System	64 Bit Windows 11 professional (pre-loaded)
Processor	Intel Core i5 , 14 th Gen
Memory	16 GB (Single Slot) DDR5 RAM upgradable
Hard disk Type	SSD 512GB
Display	14 inches
Connectivity	Wi-Fi 7/Wi-Fi 6E/Wi-Fi 6
Ports	Minimum 3x USB Ports (At least 2x USB 3.2),1x HDMI, RJ-45 (Lan Port)
Delivery	Within 3 weeks
Warranty	5 Years
Preferred Brand	HP/ACER/LENOVO/DELL/ASUS

Terms & Condition:

- Bidder has to supply Laptops at DLB Corporate Office
- Warranty as per eligibility has to be from the Date of installation.
- Bidder has to submit MAF (Manufacturer's Authorization Form) along with quote.
- The payment to successful bidder will be made 100% after delivery of the laptops, completion of installation and registration of warranty.
- Commitment to Execute Purchase Order: The successful bidder shall be required to honour the Purchase Order issued by the Bank. Once the Purchase Order is issued by the Bank and accepted by the vendor, the same shall be treated as a binding contract between the Bank and the vendor. The vendor shall not withdraw, refuse, or dishonour the Purchase Order under any circumstances.

In the event of failure to execute the Purchase Order after acceptance, the Bank reserves the right to cancel the order and may also blacklist or debar the vendor from participating in future tenders of the Bank.

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